

# White Collar Jobs



**Off:** Zoom Plaza,S-19,2nd Floor, Opp. Gorai Depot, GORAI-2, BORIVILI (W), MUMBAI 400 092

PH: +91 9820459494, EMAIL ID: info@whitecollarjobs.in

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**White Collar Jobs** is one of the fastest growing HR Firms with focus on Premium Placement Services. Our Endeavour is to provide simple, strong, fast, dynamic and responsive experience to our valued customers in their quest for searching the best man-power available. Our well trained staffs combines speed and experience to find the best possible talent, in the most demanding niche skill areas too.

## **Terms & Conditions:**

Our terms and conditions for undertaking selection and recruitment assignments on your behalf are as under.

## **Professional Fees: (Negotiable)**

1. For Executive & Lower Managerial positions, 8.00%\* on \*\*G.A.E.
2. For Middle Managerial positions we charge 10.00%\* on \*\*G.A.E.
3. For Senior Managerial positions we charge 12.00%\* on \*\*G.A.E.
4. For Premium Placements, kindly contact us for knowing about the available packages.

(\* Taxes as per applicable)

## **\*\*Gross Annual Emoluments (G.A.E.) are calculated as follows:**

Basic + Special pay + Superannuation + Conveyance + HRA + Medical + PF + LTA +  
CCA + DA + ESOPs (If Applicable).

## **Candidates:**

Any Candidate sponsored by us will be treated as our candidates, any absorbed for any position by your organization or sister companies, if any, at any state.

## **Invoices:**

Invoices will be raised after immediately of joining of the candidate.50% payment before joining the candidate and balance 50% after one months from date of joining.

## **Replacement:**

A free replacement will be provided in case of any candidate's leaving job before 3 months from his/her joining date. The professional fees will be non-refundable.

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Please accept the above Terms and Conditions to give us an opportunity to assist you and enable us to proceed further in the matter.

For White Collar Jobs,

.Authorised Signatory

Accepted By:

For: .....

Authorised Signatory

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Company Seal :